



Variable Data Expertise

## Quality, Environment, Security policy

Ipex offers and develops secure and innovative document solutions to improve traceability, accelerate digitisation and facilitate payments for its customers.

On a daily basis, Ipex produces and delivers unique labels and documents, guaranteeing its customers the integrity and completeness of each order.

To this end, Ipex specialises in the management and processing of variable data, which may be of a personal and/or sensitive nature.

In all its activities, Ipex takes into account its legal obligations, including Belgian labour legislation (in accordance with the ILO Convention), RGPD regulations, environmental compliance obligations and its contractual obligations towards its employees, customers and suppliers of goods and services.

Ipex is also committed to environmental protection, using clean energy, reducing waste and recycling. Ipex's CSR (Corporate Social Responsibility) policy, which is at the heart of all its thinking and actions, reflects these commitments.

Ipex is constantly evolving and is managed to continuously improve its efficiency. Quality and Safety are everyone's business, and management and all staff are actively involved. Everyone has a responsibility to achieve maximum customer satisfaction. In order to achieve this, the staff is continuously trained.

The values that drive Ipex's staff are, in particular, team spirit, rigour and the perfection of results, within a flexible and reactive framework.

To this end, Ipex management is committed to ensuring that its Management System complies with the requirements of ISO 9001:2015, ISO 14001:2015, ISO 27001:2013, FSC®(FSC-C117465), the European regulation eIDAS " 910/201, and that its policies are aligned with ISO 26000: 2010 and ISO 27701:2019.

Ipex has put in place reasonable measures and procedures that describe precisely how everyone should act to meet the following objectives :

- Maintain the integrity, confidentiality, availability and traceability of information at Ipex, whether it is internal or received from customers or suppliers,
- To assess the risks and take the appropriate measures to deal with them,
- To be part of a process of continuous improvement of our Management System by identifying, recording and analysing incidents in order to implement corrective and preventive actions,
- Implementing all means to ensure the continuity of its activity.

In conclusion, in order to best meet the requirements of its customers, IPEX makes it a point of honour to offer them a personalised service. The ultimate goal of IPEX's Quality, Environment and Safety Policy is therefore to achieve total customer satisfaction, while respecting the well-being of its staff and the environment.

Rodolphe van der Straten, CEO Date: 27/04/2023